Course Materials Fees
Establishment and Budgetary Review

DIVISION: Engineering

DEPARTMENT: Electrical Engineering

TITLE OF REQUESTED FEE: Laboratory Parts Kits and Materials

COURSE NUMBER: EE050L, EE070L, EE135L, EE145L, EE171L, EE178L

PLEASE COMPLETE TEMPLATE ATTACHED
PLEASE EXPLAIN THE FOLLOWING IN YOUR REQUEST

♦ EXPLAIN PURPOSE OF FEE.

♦ EXPLAIN REASON FOR THE FEE INCREASE OR DECREASE.

♦ STATEMENT OF JUSTIFICATION (Why department funding cannot cover the cost, how is cost currently covered?).

♦ HOW WILL THE FEES BE ASSESSED AND COLLECTED?

♦ DESCRIPTION OF DIVISION COURSE MATERIAL FEE REVIEW PROCESS.

♦ EXPLAIN YOUR STUDENT FEE APPEAL PROCESS.

♦ INCLUDE MATERIAL THAT SHOWS THE PROJECTED RATE CALCULATIONS (See attached page).

♦ INCLUDE A LETTER FROM THE VICE CHANCELLOR OR DEAN APPROVING THE FEE.
03 Feb 2000

Request for Miscellaneous Fees

Jack Baskin School of Engineering

Requested Fee: Laboratory Parts and Materials Fee for EE50L, EE70L, EE135L, EE145L, EE178

1. Explanation of purpose for fee

Some lab courses require each student to purchase a miscellaneous parts or material kit for completion of the lab work. Some lab courses may include consumable (1-time use) parts and material that are distributed to the entire class. Some lab kits include parts that the student will assemble into a project and keep.

2. Statement of Justification:

The lab fee covers the expense of purchasing and distributing to the students the parts and material required for the completion of the lab courses. The students use consumable parts and/or materials once, configure parts into a project or keep the parts.

3. How will the fees be assessed and collected:

The student billing system will assess each student’s account for the required fee.
<table>
<thead>
<tr>
<th>Title of Fee</th>
<th>No. of Customers</th>
<th>Specific Cost Categories</th>
<th>2000-2001</th>
<th>1999-2000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lab Parts and Material for EE 050L</td>
<td>30-60</td>
<td>Consumables (Drafting and Plotting Materials)</td>
<td>$600-$1200</td>
<td>$20</td>
</tr>
<tr>
<td>Lab Parts and Material for EE 070L</td>
<td>120 - 200</td>
<td>Electronic Parts Kit Consumables</td>
<td>$2400-$4000 $1200-$2000</td>
<td>$20 $10</td>
</tr>
<tr>
<td>Lab Parts and Material for EE 135L</td>
<td>20-40</td>
<td>Parts Kit Consumables</td>
<td>$500-$1000 $400-$800</td>
<td>$25 $20</td>
</tr>
<tr>
<td>Lab Parts and Material for EE 145L</td>
<td>20-40</td>
<td>Parts Kit Consumables Nitrogen gas</td>
<td>$700-$1400 $200-$400 $200-$400</td>
<td>$35 $10 $10</td>
</tr>
<tr>
<td>Lab Parts and Material for EE 171L</td>
<td>40-50</td>
<td>Parts Kit Consumables</td>
<td>$800-$1000 $400-$500</td>
<td>$20 $10</td>
</tr>
<tr>
<td>Lab Parts and Material for EE 178</td>
<td>30-50</td>
<td>Parts Kit Consumables</td>
<td>$600-$1000 $300-$500</td>
<td>$20 $10</td>
</tr>
</tbody>
</table>

Projected Revenue
Projected Expenses
Projected Balance (6/30/1999)
(revenue less expenditures)